

Admission Process Checklist

Lower School, Grades 1 – 5

Optional Activities

- Learn more and register to attend one or several of our **Questions and Conversations** virtual admission events on the [Visit Us](#) webpage on [7hills.org](#) or request the recordings after they have taken place.
- Schedule an **in-person tour or a Zoom meeting** with a member of the Admission team.
- Visit our [Life@7hills](#) webpage to take a peek inside our classrooms, view videos and our [Virtual Map](#).

Required Items

- Complete the parent portions of the [online admission application](#) – the Parent/Guardian Biographical Form and Questionnaire – on the [How to Apply](#) webpage on [7hills.org](#).**
- Submit Report Cards/Transcript Request**

Sign and submit the Release of Records form to the student's current school requesting records from the **2020–21 and 2019–20 (if applicable) academic years and fall 2021**. The Release of Records form can be forwarded directly to the applicant's current school from the [online application portal](#) and the completed form should be received after November 1 for Priority Admission applicants and after January 15 for regular decision applicants.
- Request Required Recommendation Forms**

Request recommendations from the student's **current** teacher by forwarding the recommendation form directly from the [online application portal](#). Completed teacher recommendation forms should be received by the Seven Hills Admission Office after November 1 for Priority Admission applicants and after January 15 for regular decision applicants. Check your [application portal](#) to track that the forms have been submitted to Seven Hills by each recipient.
- Admission Testing - Grades 1–4**

Due to COVID protocols, the admission team will discuss testing with families applying regular decision for the 2022-23 school year. Please visit our [Testing and Assessment](#) web page.
- Grade 5 applicants, Register for the Independent School Entrance Exam (ISEE)**

Your student can take the ISEE either online at a Prometric Testing Center, online at home, or in person at a school. Visit [erblearn.org/families](#) for testing options and to register. Students should take the ISEE on or before December 4, 2021 to be considered for Priority Admission. Enter the Seven Hills school code 361005 when registering so that your student's score report is sent directly to Seven Hills.